

**REQUEST FOR QUOTATIONS – SCOPE OF WORK
PROVISION OF STATUTORY FIRE EXTINGUISHING EQUIPMENT
INSPECTION, SERVICING AND MAINTENANCE SERVICES AT JAMESON
PARK OPERATIONS AT ONCE-OFF BASIS
TPL/2026/10/0008/115141/RFQ**



Dear Bidder,

SBD 1 FORM

PART A - INVITATION TO BID

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE PROVISION OF STATUTORY FIRE EXTINGUISHING EQUIPMENT INSPECTION, SERVICING AND MAINTENANCE SERVICES AT JAMESON PARK OPERATIONS AT ONCE-OFF BASIS ON A ONCE-OFF BASIS							
BID NUMBER:	TPL/2026/10/0008/115141/RFQ	ISSUE DATE:	29/10/2026	CLOSING DATE:	03/11/2026	CLOSING TIME:	16:00 PM
DESCRIPTION	PROVISION OF STATUTORY FIRE EXTINGUISHING EQUIPMENT INSPECTION, SERVICING AND MAINTENANCE SERVICES AT JAMESON PARK OPERATIONS AT ONCE-OFF BASIS						
BID RESPONSE DOCUMENTS SUBMISSION							
<p>Transnet has implemented a new electronic tender submission system, the e-Tender Submission Portal, in line with the overall Transnet digitalization strategy where suppliers can view advertised tenders, register their information, log their intent to respond to bids and upload their bid proposals/responses on to the system.</p> <p>RESPONDENTS ARE TO UPLOAD THEIR BID RESPONSE PROPOSALS ONTO THE TRANSNET SYSTEM AGAINST EACH TENDER/RFQ SELECTED.</p> <p>The Transnet e-Tender Submission Portal can be accessed as follows:</p> <ul style="list-style-type: none"> Log on to the Transnet eTenders management platform website/Portal (transnetetenders.azurewebsites.net) (please use Google Chrome to access Transnet link/site free of charge); Click on "ADVERTISED TENDERS" to view advertised tenders; Click on "SIGN IN/REGISTER – for bidder to register their information (must fill in all mandatory information); Click on "SIGN IN/REGISTER" - to sign in if already registered; Toggle (click to switch) the "Log an Intent" button to submit a bid; Submit bid documents by uploading them into the system against each tender selected. No late submissions will be accepted. The bidder guide can be found on the Transnet Portal transnetetenders.azurewebsites.net <p>a) Each company must register its profile using its company details and use the corresponding registered profile to log and intent to bid as well as submitting any bid.</p> <p>b) Transnet will not accept a bid or will disqualify a bidder who submits a bid in the Transnet e-tender submission through another bidders'/Company's profile. In other words, each bidder must register the intent to bid and submit its bid through its own profile under the same company name that will eventually bid for the tender. No company shall submit a bid on behalf of another company.</p> <p>c) In case of a Joint Venture, any of the parties/companies to the Joint Venture may use its registered profile to submit a bid on behalf of the Joint Venture.</p> <p>Note to the bidders:</p> <p><i>Bidders are required to ensure that electronic bid submissions are done at least a day before the closing date to prevent issues which they may encounter due to their internet speed, bandwidth or the size of the number of uploads they are submitting. Transnet will not be held liable for any challenges experienced by bidders as a result of the technical challenges.</i></p> <p><i>Please do not wait for the last hour to submit. A Bidder can upload 30mb per upload and multiple uploads are permitted.</i></p>							

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BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO				TECHNICAL ENQUIRIES MAY BE DIRECTED TO:			
CONTACT PERSON	Lakheni Sakwe			CONTACT PERSON	Lakheni Sakwe		
TELEPHONE NUMBER	031 361 1361			TELEPHONE NUMBER	031 361 1361		
FACSIMILE NUMBER	N/A			FACSIMILE NUMBER	N/A		
E-MAIL ADDRESS	Lakheni.Sakwe@transnet.net			E-MAIL ADDRESS	Lakhen.Sakwe@transnet.net		
SUPPLIER INFORMATION							
NAME OF BIDDER							
POSTAL ADDRESS							
STREET ADDRESS							
TELEPHONE NUMBER	CODE			NUMBER			
CELLPHONE NUMBER							
FACSIMILE NUMBER	CODE			NUMBER			
E-MAIL ADDRESS							
VAT REGISTRATION NUMBER							
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:			OR	CENTRAL SUPPLIER DATABASE	UNIQUE REGISTRATION REFERENCE NUMBER: MAAA:	
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE	TICK APPLICABLE BOX] ☐ Yes ☐ No			B-BBEE STATUS LEVEL SWORN AFFIDAVIT		[TICK APPLICABLE BOX] ☐ Yes ☐ No	
[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT MUST BE SUBMITTED FOR PURPOSES OF COMPLIANCE WITH THE B-BBEE ACT]							
1.ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	☐ Yes ☐ No [IF YES ENCLOSE PROOF]			2.ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?		☐ Yes ☐ No [IF YES, ANSWER QUESTIONNAIRE BELOW]	
QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS							
IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?				☐ YES ☐ NO			
DOES THE ENTITY HAVE A BRANCH IN THE RSA?				☐ YES ☐ NO			
DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?				☐ YES ☐ NO			
DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?				☐ YES ☐ NO			
IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?				☐ YES ☐ NO			
IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 1.3 BELOW.							

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**PART B
TERMS AND CONDITIONS FOR BIDDING**

1. TAX COMPLIANCE REQUIREMENTS

- 1.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
- 1.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
- 1.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA.
- 1.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
- 1.5 IN BIDS WHERE UNINCORPORATED CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
- 1.6 WHERE NO TCS IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

SIGNATURE OF BIDDER:

CAPACITY UNDER WHICH THIS BID IS SIGNED:

(Proof of authority must be submitted e.g. company resolution)

DATE: _____

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1. EVALUATION: B-BBEE AND PRICE

The following will be considered in the evaluation:

EVALUATION CRITERIA	
▪ Price (80)	
▪ B-BBEE (20)	

1.1. Pricing schedule:

Transnet Pipelines invites you to supply a For the Provision of Statutory Fire Extinguishing Equipment Inspection, Servicing and Maintenance Services at Jameson Park Operations at Once-Off basis as per the Scope of Work below.

Item	Description	Qty	Unit Rate (R)	Total Price (R)
1	5kg CO ₂ Fire Extinguishers - Pressure Test and Service	153	R	R
2	9kg DCP Fire Extinguishers - Pressure Test and Service	60	R	R
3	9kg DCP Fire Extinguishers - Collect, Refill, Pressure Test and Service	15	R	R
4	Fire Hydrants - Inspection and Service	53	R	R
5	4.5kg DCP Fire Extinguisher - Pressure Test and Service	1	R	R
6	Compliance File	1	R	R
7	Fire Hose Box Key Glasses - Supply and Replace	5	R	R
8	Fire Extinguisher Boxes - Supply and Replace	2	R	R
	Cost per item must be inclusive of all other overhead costs. If the service provider is a VAT registered total price to include VAT but if not, vat registered the overall cost must exclude VAT			
	TOTAL PRICE EXCL. VAT			R
	VAT (15%)			R
	TOTAL PRICE INCL. VAT			R

NB:- for fair price comparison, bidders must indicate whether they are VAT registered

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1.2. SPECIFIC GOALS:

In terms of Transnet Preferential Procurement Policy (TPPP) and Procurement Manuals, the following preference points must be awarded to a bidder who provides the relevant required evidence for claiming points

Specific Goals	Number of points allocated (80/20)
B-BBEE Level of contributor (1 or 2)	20
Non-Compliant contributor (3-8)	0

1.3. EVIDENCE REQUIRED FOR CLAIMING SPECIFIC GOALS

In terms of Transnet Preferential Procurement Policy (TPPP) and Procurement Manuals, preference points must be awarded to a bidder for providing evidence in accordance with the table below:

Specific Goals	Acceptable Evidence
B-BBEE level of contributor	B-BBEE Certificate / Sworn- Affidavit / B-BBEE CIPC Certificate (in case of JV, a consolidated scorecard will be accepted) as per DTIC guideline

2. NB: Please note that the following documentation are to be submitted together with the quotation:

2.1. Mandatory Returnable documents:

- 2.1.1. Fully Completed Pricing Schedule.
- 2.1.2. The Contractor shall provide a valid and current Letter of Good Standing issued by the Compensation Fund as proof of registration and compliance with the provisions of the **Compensation for Occupational Injuries and Diseases Act (COIDA)**.
- 2.1.3. The Contractor shall provide proof of **valid Public Liability Insurance** and, where applicable to the nature of the work, **Environmental Impairment Liability Insurance**, issued by a reputable insurer.
- 2.1.4. Mandatory Agreement - In terms of section 37(2) of the OHSA, Contractor to sign an agreement with Transnet Pipelines.
- 2.1.5. The appointed Contractor will furnish the TPL with the required **Health and Safety file** for approval prior to commencement with the Contract. Once the Contractor's Health and Safety file is approved, a site access certificate will be issued. TPL will conduct an induction for the Contractor's employees, only then Contractor employees will be eligible to work on Transnet Pipelines Facilities.

The Contractor shall provide the following as part of the Health and Safety File:

- Site-Specific Organogram and Contractor Scope of Services
- **Management Plans** – e.g. approved Health and Safety Plan, Environmental Management Plan,
- Contractors Emergency Response

Failure to submit the above stated documents will result in your quotation been disqualified

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2.2. Essential Returnable documents:

- 2.2.1. SBD1 Form
- 2.2.2. RFQ Declaration and Breach of Law Form
- 2.2.3. Protection of Personal Information
- 2.2.4. Valid Tax Pin
- 2.2.5. Proof of CSD Registration

Failure to submit the above stated documents may result in your quotation being disqualified.

2.3. Returnable documents used for scoring:

- 2.3.1. Valid proof of Respondent's compliance to the Specific Goals evidence requirements

Failure to submit the above stated documents will result in you scoring zero (0) points for the particular specific Goals.

Kindly note that if your company is interested in submitting a quotation then a response has to be submitted on or before
03 November 2026 at 16:00 PM

LATE TENDERS WILL BE DISQUALIFIED.

Validity Period

Transnet requires a validity period of **180 [one hundred and eighty]** Business Days (from the closing date of this RFQ, excluding the first day and including the last day. Bidders are to note that they may be requested to extend the validity period of their bid, on the same terms and conditions, if the internal evaluation process has not been finalised within the validity period. However, once the adjudication body has approved the process and award of the business to the successful bidder(s), the validity of the successful bidder(s)' bid will be deemed to remain valid until a final contract has been concluded.

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3. DISCLAIMERS

Please note that **Transnet reserves the right to:**

- a) modify the RFQ's Goods and request Respondents to re-bid on any such changes;
- b) reject any Proposal which does not conform to instructions and specifications which are detailed herein;
- c) disqualify Proposals submitted after the stated submission deadline [closing date];
- d) award a contract in connection with this Proposal at any time after the RFQ's closing date;
- e) award a contract for only a portion of the proposed Goods which are reflected in the scope of this RFQ;
- f) split the award of the contract between more than one Supplier, should it at Transnet's discretion be more advantageous in terms of, amongst others, cost or developmental considerations;
- g) cancel the bid process;
- h) validate any information submitted by Respondents in response to this bid. This would include, but is not limited to, requesting the Respondents to provide supporting evidence. By submitting a bid, Respondents hereby irrevocably grant the necessary consent to Transnet to do so;
- i) request audited financial statements or other documentation for the purposes of a due diligence exercise;
- j) not accept any changes or purported changes by the Respondent to the bid rates after the closing date and/or after the award of the business, unless the contract specifically provided for it;
- k) to cancel the contract and/request that National Treasury place the Respondent on its Database of Restricted Suppliers for a period not exceeding 10 years, on the basis that a contract was awarded on the strength of incorrect information furnished by the Respondent or on any other basis recognised in law;
- l) to award the business to the next ranked bidder, provided that he/she is still prepared to provide the required Goods at the quoted price, should the preferred bidder fail to sign or commence with the contract within a reasonable period after being requested to do so. Under such circumstances, the validity of the bids of the next ranked bidder(s) will be deemed to remain valid, irrespective of whether the next ranked bidder(s) were issued with a Letter of Regret. Bidders may therefore be requested to advise whether they would still be prepared to provide the required Goods at their quoted price, even after they have been issued with a Letter of Regret.

Note that Transnet will not reimburse any Respondent for any preparatory costs or other work performed in connection with its Proposal, whether or not the Respondent is awarded a contract.

All clarifications prior to closing should be submitted onto the system or be to be directed to **Lakheni Sakwe** via email: Lakheni.Sakwe@transnet.net before **15:00 pm on 29 October 2026**.

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4. DISCLOSURE OF CONTRACT INFORMATION

Johannesburg Stock Exchange Debt Listing Requirements

Transnet may also be required to disclose information relating to the subsequent contract i.e. the name of the company, goods/services provided by the company, the value and duration of the contract, etc. in compliance with the Johannesburg Stock Exchange (JSE) Debt Listing Requirements.

Domestic Prominent Influential Persons (DPIP) OR Foreign Prominent Public Officials (FPPO)

Transnet is free to procure the services of any person within or outside the Republic of South Africa in accordance with applicable legislation. Transnet shall not conduct or conclude business transactions, with any Respondents without having:

- Considered relevant governance protocols;
- Determined the DPIP or FPPO status of that counterparty; and
- Conducted a risk assessment and due diligence to assess the potential risks that may be posed by the business relationship.

As per the Transnet Domestic Prominent Influential Persons (DPIP) and Foreign Prominent Public Officials (FPPO) and Related Individuals Policy available on Transnet website <https://www.transnet.net/search/pages/results.aspx?k=FPIDP#k=DPIP>, Respondents are required to disclose any commercial relationship with a DPIP or FPPO (as defined in the Policy) by completing the following section:

The below form contains personal information as defined in the Protection of Personal Information Act, 2013 (the "Act"). By completing the form, the signatory consents to the processing of her/his personal information in accordance with the requirements of the Act. Consent cannot unreasonably be withheld.						
Is the Respondent (Complete with a "Yes" or "No")						
A DPIP/FPPO		Closely Related to a DPIP/FPPO		Closely Associated to a DPIP/FPPO		
List all known business interests, in which a DPIP/FPPO may have a direct/indirect interest or significant participation or involvement.						
No	Name of Entity / Business	Role in the Entity / Business (Nature of interest/ Participation)	Shareholding %	Registration Number	Status (Mark the applicable option with an X)	
					Active	Non-Active
1						
2						
3						

Respondents declaring a commercial relationship with a DPIP or FPPO are to note that Transnet is required to annually publish on its website a list of all business contracts entered into with DPIP or FPPO. This list will include successful Respondents, if applicable.

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RFQ DECLARATION AND BREACH OF LAW FORM

NAME OF ENTITY: _____

We _____ do hereby certify that:

1. Transnet has supplied and we have received appropriate responses to any/all questions [as applicable] which were submitted by ourselves for RFQ Clarification purposes;
2. We have received all information we deemed necessary for the completion of this Request for Quotation [**RFQ**];
3. We have been provided with sufficient access to the existing Transnet facilities/sites and all relevant information relevant to the Supply of the Goods as well as Transnet information and Employees, and have had sufficient time in which to conduct and perform a thorough due diligence of Transnet's operations and business requirements and assets used by Transnet. Transnet will therefore not consider or permit any pre- or post-contract verification or any related adjustment to pricing, service levels or any other provisions/conditions based on any incorrect assumptions made by the Respondent in arriving at his Bid Price.
4. At no stage have we received additional information relating to the subject matter of this RFQ from Transnet sources, other than information formally received from the designated Transnet contact(s) as nominated in the RFQ documents;
5. We have complied with all obligations of the Bidder/Supplier as indicated in the Transnet Supplier Integrity Pact which includes but are not limited to ensuring that we take all measures necessary to prevent corrupt practices, unfairness and illegal activities in order to secure or in furtherance to secure a contract with Transnet;
6. We are satisfied, insofar as our entity is concerned, that the processes and procedures adopted by Transnet in issuing this RFQ and the requirements requested from Bidders in responding to this RFQ have been conducted in a fair and transparent manner;
7. We declare that a family, business and/or social relationship **exists / does not exist** [delete as applicable] between an owner / member / director / partner / shareholder of our entity and an employee or board member of Transnet including any person who may be involved in the evaluation and/or adjudication of this Bid;
8. We declare that an owner / member / director / partner / shareholder of our entity **is / is not** [delete as applicable] an employee or board member of the Transnet;
9. In addition, we declare that an owner / member / director / partner / shareholder/employee of our entity **has / has not been** [delete as applicable] a former employee or board member of Transnet in the past 10 years. I further declare that if they were a former employee or board member of Transnet in the past 10 years that they **were/were not** involved in the bid preparation or had access to the information related to this RFQ; and
10. If such a relationship as indicated in paragraph 7, 8 and/or 9 exists, the Respondent is to complete the following section:

FULL NAME OF OWNER/MEMBER/DIRECTOR/

PARTNER/SHAREHOLDER/EMPLOYEE: _____

ADDRESS: _____

Indicate nature of relationship with Transnet:

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[Failure to furnish complete and accurate information in this regard will lead to the disqualification of a response and may preclude a Respondent from doing future business with Transnet]. Information provided in the declarations may be used by Transnet and/or its affiliates to verify the correctness of the information provided]

11. We declare, to the extent that we are aware or become aware of any relationship between ourselves and Transnet [other than any existing and appropriate business relationship with Transnet] which could unfairly advantage our entity in the forthcoming adjudication process, we shall notify Transnet immediately in writing of such circumstances.

BIDDER'S DISCLOSURE (SBD4)

12 PURPOSE OF THE FORM

12.1 Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

12.2 Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

13 Bidder's declaration

13.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state?

YES/NO

13.1.1. If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

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13.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution?

YES/NO

13.2.1. If so, furnish particulars:

.....
.....

13.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract?

YES/NO

13.3.1. If so, furnish particulars:

.....
.....

14 DECLARATION

I, the undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

14.1 I have read and I understand the contents of this disclosure;

14.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;

14.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.

14.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.

14.5 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

14.6 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

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14.7 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 12, 13 and 14 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

BREACH OF LAW

We further hereby certify that *I/we have/have not been* [delete as applicable] found guilty during the preceding 5 [five] years of a serious breach of law, including but not limited to a breach of the Competition Act, 89 of 1998, by a court of law, tribunal or other administrative body. The type of breach that the Respondent is required to disclose excludes relatively minor offences or misdemeanours, e.g. traffic offences. This includes the imposition of an administrative fine or penalty.

Where found guilty of such a serious breach, please disclose:

NATURE OF BREACH:

DATE OF BREACH: _____

Furthermore, I/we acknowledge that Transnet SOC Ltd reserves the right to exclude any Respondent from the bidding process, should that person or entity have been found guilty of a serious breach of law, tribunal or regulatory obligation.

SIGNED at _____ on this _____ day of _____ 20____

For and on behalf of _____ duly authorised hereto	AS WITNESS:
Name:	Name:
Position:	Position:
Signature:	Signature:
Date:	Registration No of Company/CC _____
Place:	Registration Name of Company/CC _____

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PROTECTION OF PERSONAL INFORMATION

1. The following terms shall bear the same meaning as contemplated in Section 1 of the Protection of Person information act, No.4 of 2013.(“POPIA”):

consent; data subject; electronic communication; information officer; operator; person; personal information; processing; record; Regulator; responsible party; special information; as well as any terms derived from these terms.
2. Transnet will process all information by the Respondent in terms of the requirements contemplated in Section 4(1) of the POPIA:

Accountability; Processing limitation; Purpose specification; Further processing limitation; Information quality; Openness; Security safeguards and Data subject participation.
3. The Parties acknowledge and agree that, in relation to personal information that will be processed pursuant to this RFQ, the Responsible party is “Transnet” and the Data subject is the “Respondent”. Transnet will process personal information only with the knowledge and authorisation of the Respondent and will treat personal information which comes to its knowledge as confidential and will not disclose it, unless so required by law or subject to the exceptions contained in the POPIA.
4. Transnet reserves all the rights afforded to it by the POPIA in the processing of any of its information as contained in this RFQ and the Respondent is required to comply with all prescripts as detailed in the POPIA relating to all information concerning Transnet.
5. In responding to this bid, Transnet acknowledges that it will obtain and have access to personal information of the Respondent. Transnet agrees that it shall only process the information disclosed by Respondent in their response to this bid for the purpose of evaluating and subsequent award of business and in accordance with any applicable law.
6. Transnet further agrees that in submitting any information or documentation requested in this RFQ, the Respondent is consenting to the further processing of their personal information for the purpose of, but not limited to, risk assessment, assurances, contract award, contract management, auditing, legal opinions/litigations, investigations (if applicable), document storage for the legislatively required period, destruction, de-identification and publishing of personal information by Transnet and/or its authorised appointed third parties.
7. Furthermore, Transnet will not otherwise modify, amend or alter any personal data submitted by the Respondent or disclose or permit the disclosure of any personal data to any third party without the prior written consent from the Respondent. Similarly, Transnet requires the Respondent to process any personal information disclosed by Transnet in the bidding process in the same manner.
8. Transnet shall, at all times, ensure compliance with any applicable laws put in place and maintain sufficient measures, policies and systems to manage and secure against all forms of risks to any information that may be shared or accessed pursuant to this RFQ (physically, through a computer or any other form of electronic communication).
9. Transnet shall notify the Respondent in writing of any unauthorised access to information, cybercrimes or suspected cybercrimes, in its knowledge and report such crimes or suspected crimes to the relevant authorities in accordance with applicable laws, after becoming aware of such crimes or suspected crime. The Respondent must take all

**REQUEST FOR QUOTATIONS – SCOPE OF WORK
PROVISION OF STATUTORY FIRE EXTINGUISHING EQUIPMENT
INSPECTION, SERVICING AND MAINTENANCE SERVICES AT JAMESON
PARK OPERATIONS AT ONCE-OFF BASIS
TPL/2026/10/0008/115141/RFQ**



necessary remedial steps to mitigate the extent of the loss or compromise of personal information and to restore the integrity of the affected personal information as quickly as is possible.

10. The Respondent may, in writing, request Transnet to confirm and/or make available any personal information in its possession in relation to the Respondent and if such personal information has been accessed by third parties and the identity thereof in terms of the POPIA. The Respondent may further request that Transnet correct (excluding critical/mandatory or evaluation information), delete, destroy, withdraw consent or object to the processing of any personal information relating to the Respondent in Transnet's possession in terms of the provision of the POPIA and utilizing Form 2 of the POPIA Regulations.
11. In submitting any information or documentation requested in this RFQ, the Respondent is hereby consenting to the processing of their personal information for the purpose of this RFQ and further confirming that they are aware of their rights in terms of Section 5 of POPIA

Respondents are required to provide consent below:

YES		NO	
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12. Further, the Respondent declares that they have obtained all consents pertaining to other data subject's personal information included in its submission and thereby indemnifying Transnet against any civil or criminal action, administrative fines or other penalty or loss that may arise as a result of the processing of any personal information that the Respondent submitted.
13. The Respondent declares that the personal information submitted for the purpose of this RFQ is complete, accurate, not misleading, is up to date and may be updated where applicable.

Signature of Respondent's authorised representative: _____

Should a Respondent have any complaints or objections to processing of its personal information, by Transnet, the Respondent can submit a complaint to the Information Regulator on <https://www.justice.gov.za/inforeg/>, click on contact us, click on complaints.IR@justice.gov.za



Annexure A

Scope of Works

Contents

1. Project
2. Executive overview
3. Abbreviations
4. Work to be undertaken.
5. Deliverables
6. General Requirements
7. Compulsory returnable.

1. Project

The appointment of a service provider to provide fire equipment inspection and services at Transnet Pipelines (TPL) facility (Jameson park) operations for a once off fire equipment service and spray painting of Hydrants, fire hose boxes, extinguisher boxes with signal red paint.

2. Executive overview

TPL manages and operates a pipeline network and the associated infrastructure that transports crude oil, aviation turbine fuel (Avtur), petrol and diesel between Durban and Johannesburg.

3. Abbreviations

The following abbreviations are used in this document:

Abbreviation	Meaning given to the abbreviation
PPE	Personal Protective Equipment
SANS	South African National Standard
TPL	Transnet Pipelines

SAQCC	South African Qualification Certification Compliant
FE	Fire Extinguishers
FH	Fire Hydrants
FHB	Fire Hose Boxes
FFH	Fire Fighting Hoses
FM	Fixed Fire Monitors
PFM	Portable Fire Monitors
FT	Foam Trolleys
PO	Purchase Order
FHR	Fire Hose Reel

4. Work to be undertaken.

The scope of work to provide fire extinguishing equipment statutory inspection includes the following:

- The appointed service provider is required to sign the TPL work permit prior to the commencement of any work on site.
- Attendance registers for all personnel doing equipment inspection/service for the duration of the work performed onsite.
- Participate in an on-site emergency drill should such a drill take place while fire equipment service/inspection is being performed on site.
- Ensuring that the site is kept clean and tidy for the duration of work.
- Report all safety incident that took place onsite immediately to TPL rep or Site personnel.

4.1 Compliance file (Safety File) minimum requirements

- The appointed Contractor will furnish the TPL with the required Health and Safety file for approval prior to commencement with the Contract. Once the Contractor's Health and Safety file is approved, a site access certificate will be issued. TPL will conduct an induction for the Contractor's employees, only then Contractor employees will be eligible to work on Transnet Pipelines Facilities.
- The required documentation includes, but not limited to the following:
 - Site specific organogram of reporting structure.
 - Contractor Scope of Services or Service Information.
 - A Valid letter of Good Standing with the Compensation Fund.
 - Proof of Public Liability Insurance / Environmental Impairment Insurance.
 - Mandatory Agreement - In terms of section 37(2) of the OHSA, Contractor to sign an agreement with Transnet Pipelines.
 - Management Plans – e.g. approved Health and Safety Plan, Environmental Management Plan,
 - Contractors Emergency Response

Procedures

- Step by step site-specific risk assessment as per safe work procedures and method statements
- Method statement, safe work procedures to be generated for each specific task to be performed on the contract/ project i.e., Transportation and disposal of waste, etc.
- Inspection registers e.g. PPE checklist, Hand tool checklist, vehicle/truck checklist,
- PPE Policy and most recent issue register
- Register of first aid injuries
- Register of reportable injuries to the Provincial Director
- Incident /Accident Management Procedure including reporting, recording and investigation of incidents and accidents
- Contractors Health and Safety Policy
- Site specific emergency contact numbers/details
- Communication of the risk assessment to all employees on the project

4.2 Employee induction packs shall include the following documents:

- Completed Employee Dossier.
- Certified copies of IDs not older than three months.
- Work permits for foreign nationals.
- SAPS Police clearance certificate (SAPS 365), not older than six months
(This includes everybody who accesses TPL site).
- Certificate of medical fitness for all - issued by Occupational Health Practitioner.

- Proof of Competence i.e. Valid Employees SAQCC proof of registration etc. Certified copies are not older than three months.
- Legal liability training and incident investigation and root cause analysis certificate for incident investigator for Managers. HIRA for risk assessor. Certified copies not older than three months.

4.3 Appointments.

- The Contractor is to provide the Employer with the following appointment documents that are to be fully completed and signed as required in terms of the Occupational Health and Safety Act & Regulations Act 85 of 1993. These documents must also be accompanied by the training certificates.
 - Section 16 (1) or 16 (2) - Delegated Authority □ Construction Regulations 8(5) - Safety Officer.
 - Construction Regulations 9(1) - Risk Assessor.
 - Section 24, General Administrative Regulation 9(2) - Incident Investigator.

4.4 SHE Plan

The plan must demonstrate the contractor's commitment to HEALTH AND SAFETY and must, as a minimum, include the following:

- A copy of the contractor's **Health and Safety Policy**; in terms of the OHS Act section 7
- Procedures concerning **Hazard Identification and Risk Assessment**, including both Baseline and Task-Based Risk Assessments;
- Arrangements concerning the identification of applicable **Legal and Other Requirements**, measures to ensure compliance with these requirements, and measures to ensure that this information is accessible to relevant personnel;
- Details concerning **Resources, Accountabilities and Responsibilities** – this includes the assignment of specific health and safety responsibilities to individuals in accordance with legal or project requirements, including the appointment of a Project Manager, Health and Safety Officers, Risk assessor and Incident Investigator;

- Details concerning **Competence, Training and Awareness** – a system must be in place to ensure that each employee is suitably trained and competent, and procedures must be in place for identifying training needs and providing the necessary training;
- **Communication, Participation and Consultation** arrangements concerning health and safety, including Safety Observations and Coaching, Toolbox Talks, Daily Safe Task Instructions;
- **Documentation and Document Control** – project-specific documentation required for the effective management of health and safety on the project must be developed and maintained, and processes must be in place for the control of these documents;
- Processes and procedures for maintaining **Operational Control**, including rules and requirements (typically contained in Safe Work Procedures) for effectively managing health and safety risks, particularly critical risks associated with working at heights, confined spaces, mobile equipment and light vehicles, lifting operations, hazardous chemical substances, etc.;
- **Emergency Preparedness and Response** procedures;
- **Incident Reporting and Investigation** procedures describing the protocols to be followed regarding incident reporting, recording, investigation and analysis;
- **Non-conformance and Action Management** procedures concerning the management of corrective actions;

N:B!! A request for sub-contracting should be made in writing and approved by the client 9. PPEs

- Flame retardant and Acid-resistant SABS approved Conti Suit / overalls with long sleeves or similar.
Materials meeting the requirements of SANS 434, antistatic properties EN 1149 with silver reflective strip (50mm in width) on each sleeve around upper arm and each leg, meeting the requirements for EN471.
- Safety boots
Safety footwear with steel toe protection, anti-static, slip resistant, hydrocarbon resistant and leather material.
Gumboots shall be made of solid rubber, low abrasion material and waterproof. The sole shall be acid and oil resistant and nonslip.
- Hard hat

Hard hat with chin straps meeting requirements of SANS

1397:2003

- Eye protection

Suitable protective eye protection with side shields or wrap around protection must be worn for protection against sunlight exposure, splashes, etc.

- Hand protection

Suitable gloves must be selected based on the task to be performed and the specific identified hazards.

05. Deliverables

- Issue an inspection report for all work done, incomplete and any other issue of safety or required for TPL attention.
- Fire extinguisher register indicating type, size, and location with numbering.
- Attendance Register.
- Job Card.
- Fit for purpose service personnel who will perform the task.
- Inspection General Condition of equipment.
- Check Pressure test due dates and note in the report.
- Check equipment signage's/ and replace according to PO.
- Pressure test FFH and note deviations on the report.
- Test FH and rubber seals, replace according to PO.
- Put inspection stickers in all FH, FHB, FT and FM.
- Inspect, unreel and test the FHR for operability and any leaks. Replace or not according to the PO.
- Copy of SAQCC 1475 registration Card/ID's for all personnel doing the inspection.
- Issue pressure test certificate in accordance with SANS 1475 for each FE/unit being pressure tested.
- Issue pressure test manufactures certificate for each new FE delivered or placed onsite.
- Issue equipment status report for all replacements units placed temporarily in TPL site, which indicate each equipment condition. This includes last pressure test date and inspection date.



Scope of work to be completed.

1. 153 x 5kg co2 pressure test and service
2. 60 x 9kg DCP pressure test and service
3. 15 x 9kg DCP collect, refill, pressure test and service
4. 53 x fire hydrant inspection and service
5. 01 x 4.5 kg DCP pressure test and service

6. General Requirements

- The successful bidder will be required to submit a quotation as stipulated in the pricing and schedule table.
- The bidder shall be geared to have personnel and equipment on site on the agreed date stipulated on the task order and may be required at multiple sites simultaneously.
- The bidder shall not be paid if all required documents are not submitted.

7. Compulsory Returnable.

1. Valid Employees SAQCC proof of registration.
2. Pricing and schedule.
3. List of equipment and locations
4. Compliance file
5. Questionnaire